

# AGENDA

## Audit and Governance Committee

Date: **Friday 21 September 2012**

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Time: **2.00 pm**

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Place: **Committee Room 1, Shire Hall, Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Sally Cole, Governance Services**

Tel: 01432 260249

Email: [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Sally Cole, Governance Services on 01432 260249 or e-mail [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the Meeting of the Audit and Governance Committee**

## **Membership**

**Chairman**  
**Vice-Chairman**

**Councillor J Stone**  
**Councillor JW Millar**

**Councillor CNH Attwood**  
**Councillor EMK Chave**  
**Councillor PGH Cutter**  
**Councillor KS Guthrie**  
**Councillor AJ Hempton-Smith**  
**Councillor TM James**  
**Councillor Brig P Jones CBE**  
**Councillor PJ McCaull**

## AGENDA

		Pages
1.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
2.	<b>NAMED SUBSTITUTES (IF ANY)</b> To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3.	<b>DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the Agenda.	
4.	<b>MINUTES</b> To approve and sign the minutes of the meeting held on 6 July 2012.	1 - 4
5.	<b>STATEMENT OF ACCOUNTS 2011/12</b> To consider and approve the 2011/12 statement of accounts.	5 - 112
6.	<b>ANNUAL GOVERNANCE REPORT 2011/12</b> To consider and note the external auditor's statutory annual governance report for 2011/12.  <b>Wards: Countywide</b>	113 - 144
7.	<b>ANNUAL GOVERNANCE STATEMENT</b> To consider and approve the annual governance statement for 2011/12.  <b>Wards: Countywide</b>	145 - 164
8.	<b>ANNUAL ASSURANCE REPORT 2011/12</b> To note the summary of internal audit work undertaken in 2011/12, and to give an overall internal audit opinion based on this work.  <b>Wards: Countywide</b>	165 - 184
9.	<b>THE ANNUAL COUNCIL MEETING</b> To consider amending the business to be discussed at the annual Council meeting.  <b>Wards: Countywide</b>	185 - 188
10.	<b>REVIEW OF OVERVIEW AND SCRUTINY STRUCTURE</b> To consider proposed changes to the overview and scrutiny structure.  <b>Wards: Countywide</b>	189 - 210
11.	<b>GRANT OF DISPENSATIONS UNDER THE LOCALISM ACT 2011</b> To delegate the power to grant dispensations, and amend the Council's procedure rules accordingly.  <b>Wards: Countywide</b>	211 - 214

**12. DATES OF FUTURE MEETINGS**

To agree the dates of future meetings.

**13. EXCLUSION OF THE PUBLIC AND PRESS**

In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.

**RECOMMENDATION:** that under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**1 Information relating to any individual.**

**2 Information which is likely to reveal the identity of an individual.**

**14. TRANSITIONAL ARRANGEMENTS FOR STANDARDS CASES**

215 - 226

To consider the processing of complaints involving elected members, which were unresolved as at 1st July 2012 with the Standards Committee, and which require conclusion under the Council's new local complaints system; and

To authorise the Monitoring Officer to complete the make-up of the Standards Panel as necessary.

**Wards: Countywide**